

Services & Fees



Packages

Basic

Accurate and detailed bookkeeping using QuickBooks or other software to include recording your transactions, reconciling your accounts, reviewing and adjustments, monthly close out and our standard financial reports.

\$99

Premium

Everything in Basic, plus our Payables and Receivables services which includes reviewing entering all overhead bills for approval, sending out customer invoices and maintaining our standard Income and Expense tracker calendars.

\$149

Deluxe

Everything in Premium, plus our Payroll and Inventory services which include timesheet management and payroll processing for unlimited employees and maintaining accurate inventory count for your ecommerce business.

\$249

Add-On Services:

Sales Tax Service

Our audit assistance service includes generating all required and requested documents, reviewing and making adjustments if needed.

\$30

Financial Report

Our standard financial report for your company which includes your Profit & Loss statement, Balance Sheet and Cash Flow Summary.

\$30

Payables Service

Our payables service includes managing your bills and vendors, paying approved bills on time, maintaining the files and monthly payables report.

\$50

Receivables Service

Our receivables service includes billing your clients, applying the payments in the books, maintain the files and monthly receivables report.

\$50

Payroll Service

Our payroll service includes setting up payroll and new hires, maintaining timesheets and employee files, payroll tax deposits and payroll report.

\$75

Inventory Service

Our inventory service includes verifying starting inventory count, maintaining and making adjustments to inventory and inventory report.

\$75

Audit Assistance

Our audit assistance service includes generating all required and requested documents, reviewing and making adjustments if needed.

\$50

Tax Ready Review

Our tax ready review services includes line by line review of books, adjustments for maximum tax deductions, and reporting package.

\$50

Bookkeeping Set Up

Our software set up service includes installing and customizing software, entering vendors and customers.

\$50

Apps Integration

Our software integration services includes integration of two or more software such as QuickBooks to Shopify, Etsy to Paypal.

\$50

Custom Training

Our Training Service includes 3 hours of live one on one instruction in any function of your current bookkeeping software or process.

\$60

Guides & Cheat Sheets

Our Manuals & Cheat Sheet service includes designing an instruction manual for you or your staff in your bookkeeping processes and/or software.

\$40

Do-It-Yourself

Better Bookkeeping Bootcamp

Learn to accurately maintain your own bookkeeping system by participating in this bookkeeping intensive. You will work one-on-one with a bookkeeping trainer who will teach you each process step by step. Each lesson is customized to your level of experience so that we ensure you get the most out of your training. You will learn the ins and outs of the most popular bookkeeping software so that you will be able to use it like a pro? Want to start a bookkeeping business, why not take a one-on-one crash course with a bookkeeping professional to get you started on the right track. Once you have the skills, the sky is the limit!

\$99

VIP Support Club

Have a bookkeeping or tax question? Stuck on a specific function in QuickBooks and need some help? Our VIP support club is a great way for Do-It-Yourselfers get the support they need to manage their own financials. What a great way to have an experienced accounting professional review your books for you every month and let you know where it looks good or what may need changing. Does your accountant need to make changes to complete your taxes? Save yourself the headache and put that money into your business. Learn to do it yourself and be successful at it!

\$50

#S.O.S. Rescue

Haven't kept any books all year? Don't know exactly how much you've made or spent, or if you made a profit or a loss or broke-even? Are you giving the correct information to your tax preparer so that you are paying the appropriate amount of taxes, business-wise and personally? Your Bookkeeper On Call has come to the rescue of many business owners who have a variety of situations such as failing to file tax returns, being audited by the IRS or kept zero financial records for months even years. We create a clean set of books, get you organized and train you for moving forward.

Call